



BiB Community Arts Space Coworking Membership Contract

This Membership Contract ("Contract") is made and entered into as of [Date], by and between Burst Into Books Community Arts Space ("BiB"), located at [Address], and the undersigned member ("Member"). By signing this Contract, the Member agrees to abide by the terms and conditions set forth herein.

1. Membership Options and Fees

1.1 Drop-in Membership:

- **Rate:** \$5 per day
- **Includes:**
 - Access to Wi-Fi
 - Use of print, copy, scanning, and fax services
 - On-site notarization available

1.2 Monthly Membership:

- **Rate:** \$79 per month + applicable taxes
- **Includes:**
 - Access to Wi-Fi
 - Use of print, copy, scanning, and fax services
 - On-site notarization available
 - Complimentary refreshments and snacks
 - Bi-weekly member appreciation meal (breakfast or lunch) (*registration required*)
 - 10% discount on in-store merchandise

2. Term and Payment

2.1 Term:

- **Drop-in Membership:** Valid for one day.
- **Monthly Membership:** Begins on the date of payment and renews automatically on a monthly basis.

2.2 Payment:

- Payments for monthly memberships are due on the first day of each month.
- Payments can be made via [Payment Methods: credit card, debit card, etc.].
- Late payments may incur a late fee of \$5 if payment is not recurring.

3. Member Benefits

- Access to coworking space during regular business hours.
- Use of communal areas and equipment as specified in the membership level.
- Invitations to exclusive member events and networking opportunities.

4. Member Responsibilities

- Members agree to conduct themselves professionally and respectfully within the coworking space.
- Members are responsible for the cleanliness and organization of their workspace.
- Members must not damage or misuse any equipment or facilities provided by BiB.
- Members agree not to disrupt other members or engage in any illegal activities on the premises.

5. Termination and Cancellation

5.1 Termination by BiB:

- BiB reserves the right to terminate the membership at any time if the Member violates any terms of this Contract or engages in behavior that is harmful to the community.

5.2 Cancellation by Member:

- Members may cancel their monthly membership by providing written notice at least 30 days before the next billing cycle.
- No refunds will be issued for partial months.

6. Liability and Indemnification

- BiB is not liable for any personal injury, loss, or damage to personal property occurring on the premises.

- Members agree to indemnify and hold BiB harmless from any claims, damages, or expenses arising from their use of the co-working space.

7. General Provisions

- This Contract constitutes the entire agreement between the parties and supersedes any prior agreements or understandings.
- Any modifications to this Contract must be in writing and signed by both parties.
- This Contract shall be governed by the laws of Illinois.

Acknowledgment and Acceptance

By signing below, the Member acknowledges and accepts all terms and conditions of this Membership Contract.

Member Information:

- Name: _____
- Address: _____
- Phone: _____
- Email: _____

Signature: _____

Date: _____

For Burst Into Books Community Arts Space:

Authorized Signature: _____

Name: _____

Position: _____

Date: _____